

AUCKLAND LIVE

KIRI TE KANAWA THEATRE

PERFORMANCE RENTAL INFORMATION

Updated: September 2019

CONTENTS

INTRODUCTION	5
CAPACITY	5
• Seated	5
• Standing	5
RENTAL CHARGES – COMMERCIAL RATE	6
RENTAL CHARGES – COMMUNITY RATE	6
TICKETING	6
RENTAL INCLUSIONS and EXCLUSIONS	6
GENERAL	7
• Foyer Set Up - inclusion	7
• Parking	7
• Telephone - inclusion	7
• Dressing Rooms - inclusion	7
• Cleaning - inclusion	7
OTHER CHARGES	7
• Air Conditioning	7
• Electricity	7
• Smoke Isolation	7
• Security	7
• Technical Staff	7
• Public Liability Insurance	8
HEALTH AND SAFETY	8
• Existing Health and Safety Procedures	8
STAFF	8
• Event Coordination - inclusion	8
• Front of House - inclusion	8
• Stage Door - inclusion	8
• Technical Staff	8
STAGING	8
• Stage Dimensions	9
• Proscenium	9
• Stage Width	9
• Stage Depth	9
• Stage Height	9
• Stage Surface	9
• Setting Line	9
• Stage Cloths - inclusions	9
• House Curtain	9
• Orchestra Pit/Stage Extension (set to your requirements) - inclusion	9

• Access Equipment - available.....	10
LIGHTING.....	10
• Lighting Fixtures.....	10
• Control	10
• Operating Positions.....	10
• Dimming.....	10
• Lighting Bars	10
• Power Hook-Up.....	11
• Miscellaneous	11
SOUND.....	11
• FOH Mixing Position	11
• In-house Sound System - inclusion	11
• Comms - inclusion	11
• Performance Relay and Backstage Paging - inclusion.....	11
• Hearing Loop - inclusion	12
VISION - inclusion	12
SEATING PLANS	13
EASY GUIDE	16

INTRODUCTION

The Kiri Te Kanawa Theatre is a multi-purpose lyric theatre housed within New Zealand's premier arts, entertainment and convention venue, the Aotea Centre. It has 2,139 seats on three levels.

The Kiri Te Kanawa Theatre is a world-class venue and has recently undergone refurbishment to modernise the facility and further enhance the acoustic properties of the space.

It is the Auckland home to national performing arts companies the Royal New Zealand Ballet and the New Zealand Opera.

The Kiri Te Kanawa Theatre regularly hosts international touring musicals, concerts, recitals, comedy, dance, community events and children's theatre. It is also very popular as a venue for corporate dinners and events, conferences, product launches, presentations and exhibitions.

For detailed data on this venue, please see the Kiri Te Kanawa Theatre Venue Specifications.

Note:

The information contained in this document is provided for information purposes only and does not constitute a binding offer for contractual purposes.

CAPACITY

SEATED	FRONT ROW	STALLS	CIRCLE	BALCONY	TOTAL
Maximum capacity – no extension or pit	AA	801	683	655	2,139
Half stage extension/orchestra pit	CC	750	683	655	2,088
Full stage extension/orchestra pit	A	687	683	655	2,025

- **Seated**
 - Treads required from stage to audience will affect seating capacity. Seats affected will need to be held PRIOR to tickets going on sale.
 - The venue can accommodate wheelchairs, sound, lighting desks and camera positions. This will further reduce the venue's overall capacity depending on what is specifically needed as needs will need to be removed.
 - These figures mentioned above include 20 house seats that are reserved, per performance, for use by RFAL and outlined within your Event Hire Agreement.
 - Both reserved and general admittance seating options are available in the Kiri Te Kanawa Theatre.
- **Standing**
 - A standing option is not available in the Kiri Te Kanawa Theatre.

Note:

Maximum number includes patrons, performers & staff and must take into account maximum numbers allowed on each level at any given time.

RENTAL CHARGES – COMMERCIAL RATE

VENUE	HIRE RATE	STALLS	CIRCLE	BALCONY	FULL HOUSE
Kiri Te Kanawa Theatre - Full House	\$9,250.00 against 12.5% NBO	801	683	655	2,139
Kiri Te Kanawa Theatre - Bump In/Out	\$4,625.00*				

- All amounts are in New Zealand dollars and exclude GST and are against 12.5% Net Box Office

Note:

The performance rental rate and associated charge rate for technicians and other charges are applied on the basis of the venue taking a share of box office after a minimum rental is exceeded.

Fixed rental rates attract a completely different charging regime.

RENTAL CHARGES – COMMUNITY RATE

Special conditions apply to a community performance rental rate, including rental inclusions variations.

A Certificate of Incorporation is required.

TICKETING

Ticketmaster is the Auckland Live's ticketing agent. All ticketing is arranged through Ticketmaster.

- **Inside Charge**
 - The inside charge is a flat rate fee of \$3.60 including GST per ticket.
- **House Seats**
 - There are 20 house seats in total, pulled from the following areas:
 - Stalls L 11-12
 - Stalls M 11-12
 - Circle L 15-22
 - Circle M 1522
- **Complimentary Tickets**
 - The maximum complimentary tickets pulled at printing fee only is **60** or 3% of the event capacity whichever is the lesser.
 - Additional tickets will be charged the full inside charge.
- **Printing Fee**
 - The printing fee charged on complimentary ticket allocations is 50 cents including GST per ticket

RENTAL INCLUSIONS and EXCLUSIONS

The following sections outline in detail what is included in the venue rental for performance events in the Kiri Te Kanawa Theatre.

Additional equipment or services will attract a charge as per the current price list.

Once your event is confirmed you will be allocated an Event Coordinator who can provide an estimate of charges for additional services.

GENERAL

- **Foyer Set Up - inclusion**
 - Two merchandising set-ups including screens, spotlights, counters and staff for set-up/strike.
 - Four mobile programme selling stands.
- **Parking**
 - There is no car parking available at the Aotea Centre.
 - There may be limited parking available for trucks and/or large vans in the Aotea Centre loading dock during the pack in/out period only. You will need to confirm with your allocated Event Coordinator.
- **Telephone - inclusion**
 - Connection of one telephone line, on request.
 - Additional telephone line installations will be charged.
 - Daily line rental and call charges are not included.
- **Dressing Rooms - inclusion**
 - Full use of up to 20 dressing rooms.
 - Full use of one production office.
 - Access to the shared spaces: green room, laundry, wardrobe, orchestra assembly room and two 3m x 2m (approx.) practice rooms.
 - Up to two upright pianos placed in any backstage location requested.
- **Cleaning - inclusion**
 - A standard clean, daily, of all used dressing rooms and backstage spaces.
 - A standard clean, after each performance, of all used auditorium and front of house spaces.
 - You may attract additional cleaning charges if you use glitter cannons, confetti cannons, etc.
 - Cleaning on pack in/out, and non-performance days are not included and will attract additional charges.

OTHER CHARGES

- **Air Conditioning**
 - The cost of air conditioning in the public areas of the Kiri Te Kanawa Theatre and foyers is metered and then actual usage is charged to you. We recommend that you estimate NZ\$1,200 to NZ \$1,500 plus GST per performance. Any request outside of this will incur additional charges.
- **Electricity**
 - The use of electricity in the Kiri Te Kanawa Theatre is metered and then actual usage is charged. Please allow an estimate of NZ\$300.00 plus GST per day.
- **Smoke Isolation**
 - The isolation of smoke alarms can be considered on a case by case basis. This service incurs a charge. Your allocated Event Coordinator can provide details.
- **Security**
 - Auckland Live does not provide security staff for events unless requested to do so - no security staff are included in any rental rate. As a general rule, for events that require front of house security Auckland Live must provide this and the client will be charged. Backstage security can be provided by the client
- **Technical Staff**
 - There is no technical labour included in the Licence Fee.
 - As a minimum 2 Auckland Live technicians are required to be on duty while you are in the venue, regardless of your set-up and requirements.
 - Auckland Live technical labour, as required, will be on-charged to you.

- Your allocated Event Coordinator can provide estimate of technical costs.
- **Public Liability Insurance**
 - Public liability insurance cover with a sum insured of at least NZ\$5 million is required. A copy of the policy certificate confirming this cover is in place is required.
- **Front of House Catering**
 - Auckland Live has partnered with several of Auckland's finest caterers, who can tailor a menu to suit any event and budget requirements. Menus and beverages lists are available from your Event Co-ordinator on request.
 - Catering provided is inclusive of service staff and equipment however some additional service charges may apply dependent upon your requirements.
 - Clients cannot provide their own food and beverage Front of House.

HEALTH AND SAFETY

- **Existing Health and Safety Procedures**
 - In order to meet our various legislative and Health and Safety obligations RFAL has a number of required procedures to be followed in our venues. In some instances our procedures have been written to meet the upcoming change in legislative requirements or for operational reasons.
 - Please consult your Event Coordinator or the Venue Technical Specifications for a list of items or circumstances that may have specific procedures.
 - Please note that our procedures are subject to continuous improvement and changes to policies may occur.

STAFF

- **Event Coordination - inclusion**
 - The services of an Event Coordinator to assist with the planning of venue services for your event.
- **Front of House - inclusion**
 - Sufficient theatre attendants to staff the theatre doors and seat patrons to a standard determined by Auckland Live called 45 minutes before show time for a maximum of four hours per ticketed performance.
 - A theatre receptionist and coat checker to staff the reception desk (if required).
 - An information counter staff member.
 - A Duty Operations Manager to oversee the venue operation for as long as Auckland Live deems necessary.
 - Sufficient food and beverage staff, including a supervisor, to serve patrons to a standard determined by Auckland Live from pre-performance until post-interval.

Note:

If Front of House staff are required outside of ticketed performance times, additional charges may be incurred.

- **Stage Door - inclusion**
 - On performance days only, a stage door keeper from your advised client access time through until last client departure.
 - The stage door is not staffed at any other time – please contact your Event Coordinator to organise access if required.
- **Technical Staff**
 - No technical staff are included in the standard venue rental charges for the Kiri Te Kanawa Theatre.

STAGING

There is an 84 line installed single purchase counterweight flying system including available weights.

- **Stage Terminology**
 - One metre equals 3.28084 feet.
 - PS = Prompt side or stage left
 - OP = Opposite Prompt side or stage right

- **Proscenium**
 - Height 10,650 mm
 - Width 16,300 mm

- **Stage Width**
 - PS wall to OP counterweights 32,000 mm
 - Proscenium to PS stage wall 7,030mm
 - Proscenium to OP counterweight zone 5,450mm
 - Between fly floors 24,900 mm

- **Stage Depth**
 - Proscenium wall to crossover 15,700 mm
 - Proscenium wall to rear stage wall 20,100 mm
 - Stage apron to house curtain 1,100 mm
 - Orchestra Lift 1 as forestage (at centre) 2,850 mm
 - Orchestra Lift 2 as forestage (at centre) 2,300 mm

- **Stage Height**
 - Underside of grid 25,200 mm
 - Underside of gallery 1 and crossover 9,850 mm
 - Stage above stalls floor 1,000 mm
 - Stage to pit floor 2950mm

- **Stage Surface**
 - 32mm T&G Tallwood semi-sprung floor (Black semi-gloss)
 - Rake nil
 - Maximum loading 4.5 kpa

- **Setting Line**
 - Up stage line of fire curtain

- **Stage Cloths - inclusion**

LEGS x 5 pairs	Nil fullness black velour	10,800mm high x 4,000mm wide
BORDERS x 5 cloths	Nil fullness black velour	4,000mm high x 21,000mm wide
TABS x 1 set	Nil fullness black velour	11,000mm high x 12,000mm wide each piece
CYCLORAMA x 1	White plastic	11,000mm high x 22,000mm wide
SMOTHER x 1	Nil fullness black velour	11,000mm high x 22,000mm wide
PELMET	Nil fullness black velour	22,000mm wide x 5,000mm high
HOUSE CURTAIN – 2 pieces	100% fullness royal blue velour	11,200mm wide x 11,500mm high each piece

- **House Curtain**
 - Manual or powered, flown on line 1
 - Guillotine action only
 - Please advise in advance for the power flown option

- **Orchestra Pit/Stage Extension (set to your requirements) - inclusion**
 - Each pit lift set at the required height.
 - The seats on the pit lift(s) can either be in place or removed once at client access time.
 - Additional movement of the seat units is not included.

Note: Additional movement of the seat units will incur a labour charge.

- **Access Equipment - available**

The following equipment is available for assistance with going to heights and lifting heavy loads:

- Telescopic ladder – to 9 metres (to be used by competent persons only)
- Genie 2 man electric lift – to 12 metres (to be used by authorised persons only)
- Genie 1 man electric lift – to 12 metres (to be used by authorised persons only)
- Scissor lift
- Scaffolding
- Ladders of various heights

Note:

If the service, equipment or area you require is not specified in this document then it is available at the current charge rates. You are encouraged to read fully the venue technical specification for full details on venue operations.

LIGHTING

Hire of the Kiri Te Kanawa Theatre **includes** the following stage lighting provisions:

- **Lighting Fixtures**

- Adequate lighting fixtures to provide a full stage colour wash and an open white full stage wash.

- **Control**

- The lighting control system installed in Kiri Te Kanawa Theatre is specified below:
- ETC EOS lighting console c/w 2x20 fader wing and three external widescreen monitors.
- ETC EOS Remote Processor Unit (tracking backup).
- ETC NET3 wireless remote.
- ETC Remote Video Interface available for production table or on stage.
- Dedicated and secure WiFi system for control via smart devices.
- Distributed and dedicated CAT5 POE Ethernet system with Neutrik Ethercon ports throughout the theatre.
- 6 x ETC NET3 2 port DMX/RDM Gateways installed on each of the 6 lighting battens.

- **Operating Positions**

- The Kiri Te Kanawa Theatre Lighting Control Room is at the rear of the stalls, immediately adjacent to the Sound Control Room.
- The Kiri Te Kanawa Theatre control desk is installed into the control room and is unable to be relocated from the control room; an additional slave control desk or ETC NET3 RVI c/w 2 17" ELO touch-screens can be hired if operating/plotting in the auditorium is required

- **Dimming**

- The Kiri Te Kanawa Theatre is serviced by a saturation style dimming system of 731 circuits.
- All dimmer circuits are 5kW rated except where noted below.
- Each patch bay has a minimum of 5 x dimmer outlets & one dual, general power outlet [GPO]
- Each of the 6 dedicated over stage lighting battens is serviced by 24 x 5kW, and 12 x 2.3kW dimmers. However there are only 6 x 20A circuits available per batten. All else are 10A.
- There are 12 x 10kW circuits distributed throughout the theatre (8 on stage & 4 FOH)
- Of the seven dip traps on each side of the stage, six have 5 x 5kW circuits and one x 10 amp GPO – dip trap three on each side is for sound
- Front of house: Each of the three lighting bridges has 50 x 5kW circuits. Each of the 20 Box Boom compartments has a standard dimming patch bay as described above

- **Lighting Bars**

- The Kiri Te Kanawa Theatre has a flexible lighting bar system comprising 6 x 21-metre pre-loomed spot bars. These bars, which under-hang the batten, can be slung on any counterweight line.
- Each spot bar has 36 x circuits with the looming coming off the prompt side to the patch bays on gallery 2.
- Each spot bar has 6 x 20 amp circuits which are spread across the bar and the remainder 30 x circuits are all 10 amp.

- **Power Hook-Up**
 - At stage level is located on the upstage centre rear wall is one set of 400A Powerlock Connectors. 400A powerlock distribution is available for hire.
 - At stage level on the prompt side (SL) wall are 1 x 100A ceeform and 2 x 63A ceeform outlets.
 - At upstage centre on the rear wall is 1 x 32 amp ceeform outlet.
 - On the forestage grid, there are 3 x 32 amp ceeform outlets. This power can be run down to either side of the stage if required.
 - Any connection to the 400A supply by means other than powerlock will require a registered electrician.
- **Miscellaneous**
 - Gel frames, safety chains and relevant fixing clamps are included for all fixtures.
 - Gel and gobos over and above that provided in the Standard Rig are not included.
 - A wide variety of additional fixtures, desks, dimmers and lighting bars are available for hire for use in the Kiri Te Kanawa Theatre, subject to availability and other venue bookings – please contact your Event Coordinator to discuss your requirements.
 - Washed/burnt out gel is replaced as required during the hire period. This is not a rental inclusion and will incur an additional charge.
 - The isolation of smoke alarms is not a rental inclusion and incurs an additional charge.

SOUND

- **FOH Mixing Position**
 - There is a sound control room at the back of the stalls of the Kiri Te Kanawa Theatre.
 - Seats can be removed in the stalls, immediately inside Door A, to create an in-auditorium sound mixing position.
 - The standard seats that are removed are W11-20 and X11-20. Clients must remember to hold these seats before their event goes on sale, if the in-auditorium sound mixing position is to be used.
 - The removal and reinstatement of these standard seats is a rental inclusion.
- **In-house Sound System - inclusion**
 - A standard in-house sound system is installed in the Kiri Te Kanawa Theatre, suitable for speech reinforcement, background music and minor amplification.
 - This includes a mixing desk, speakers, delay speakers, amplification, FOH EQ, a professional quality compact disc player and a Shure SM58 microphone with stand.
 - There is patching from the sound control room or the in-auditorium operating position around the venue.

Note:

In addition to the in-house system specified, Auckland Live can supply the full range of sound equipment including dynamic, condenser and radio microphones, foldback speakers, additional FOH speakers, digital editing etc. – please ask for details.

Please consult the Venue Technical Specifications for exact details of the sound equipment available in the Kiri Te Kanawa Theatre.

- **Comms - inclusion**
 - Multi-channel, wired communications system with 5 x wired comms units and headsets located at the Stage Manager's desk, fly rail, lighting control room, sound control room and follow spot position.
 - Additional comms units including wireless units are available for hire – please consult your Event Coordinator for details.
- **Performance Relay and Backstage Paging - inclusion**
 - Stage sound relay to all dressing rooms and backstage technical areas.
 - Full paging from the Stage Manager's desk to all dressing rooms and backstage technical areas.
 - Connection to alternative communications systems may incur additional charges.

- **Hearing Loop - inclusion**

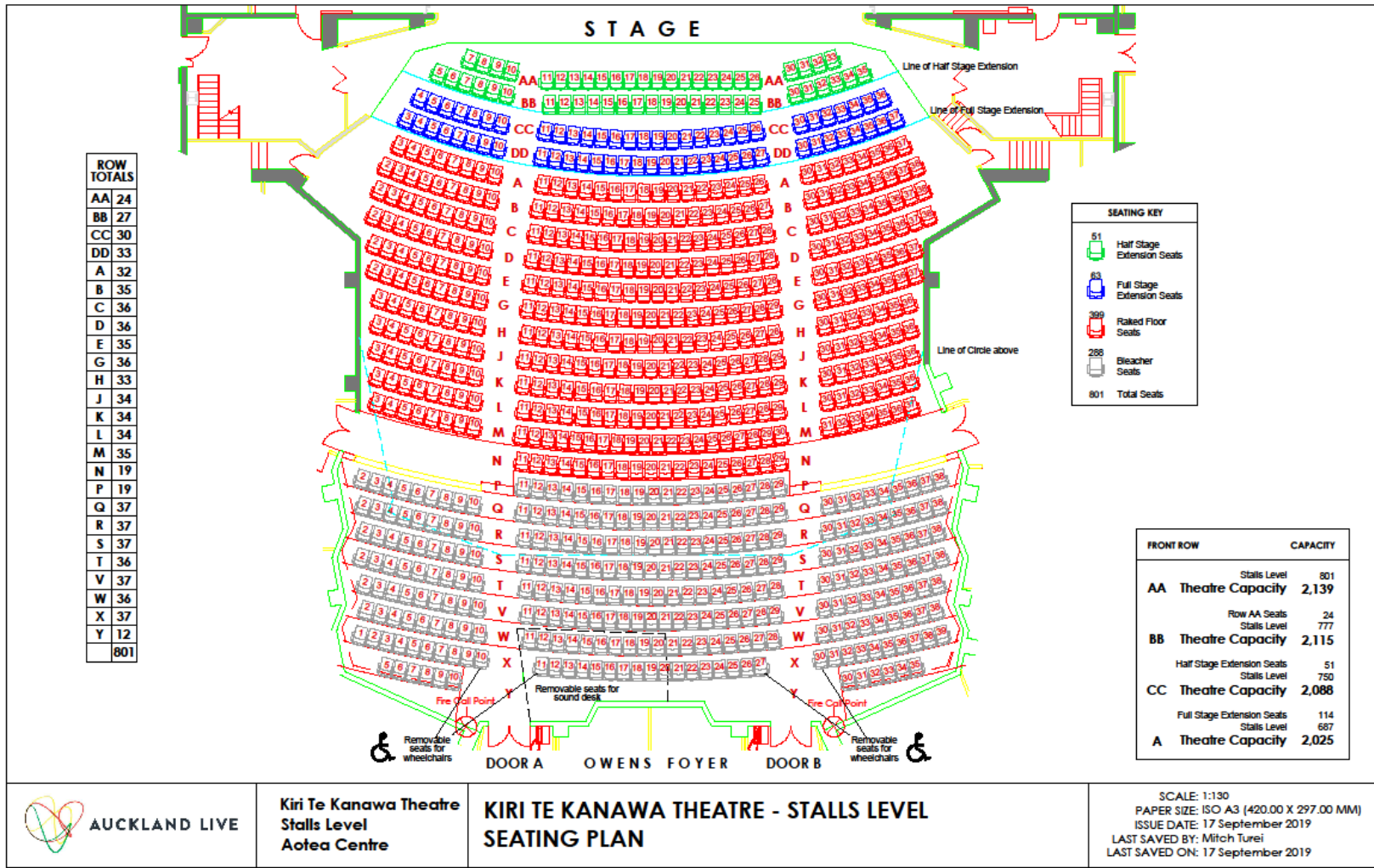
- An induction loop system with coverage to all of the stalls and circle, and specific areas of the balcony. Patrons can tune to the signal by setting their hearing aides to the 'T' position.

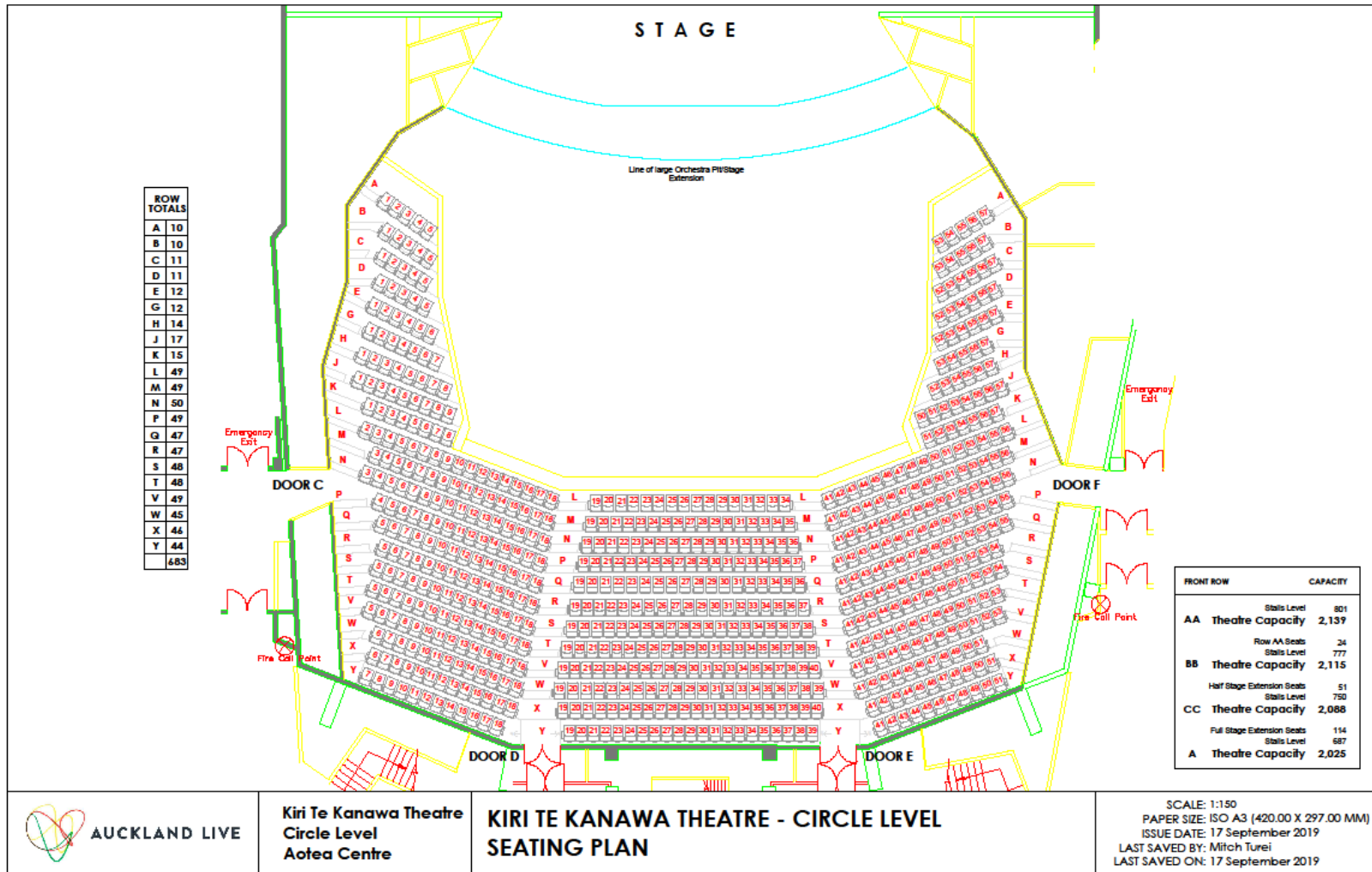
VISION - inclusion

Low light camera for a front view of the stage with monitors at the Stage Manager's position, fly rail, production office and in the green room.

Lock out show relay to foyer monitors available on request.

SEATING PLANS



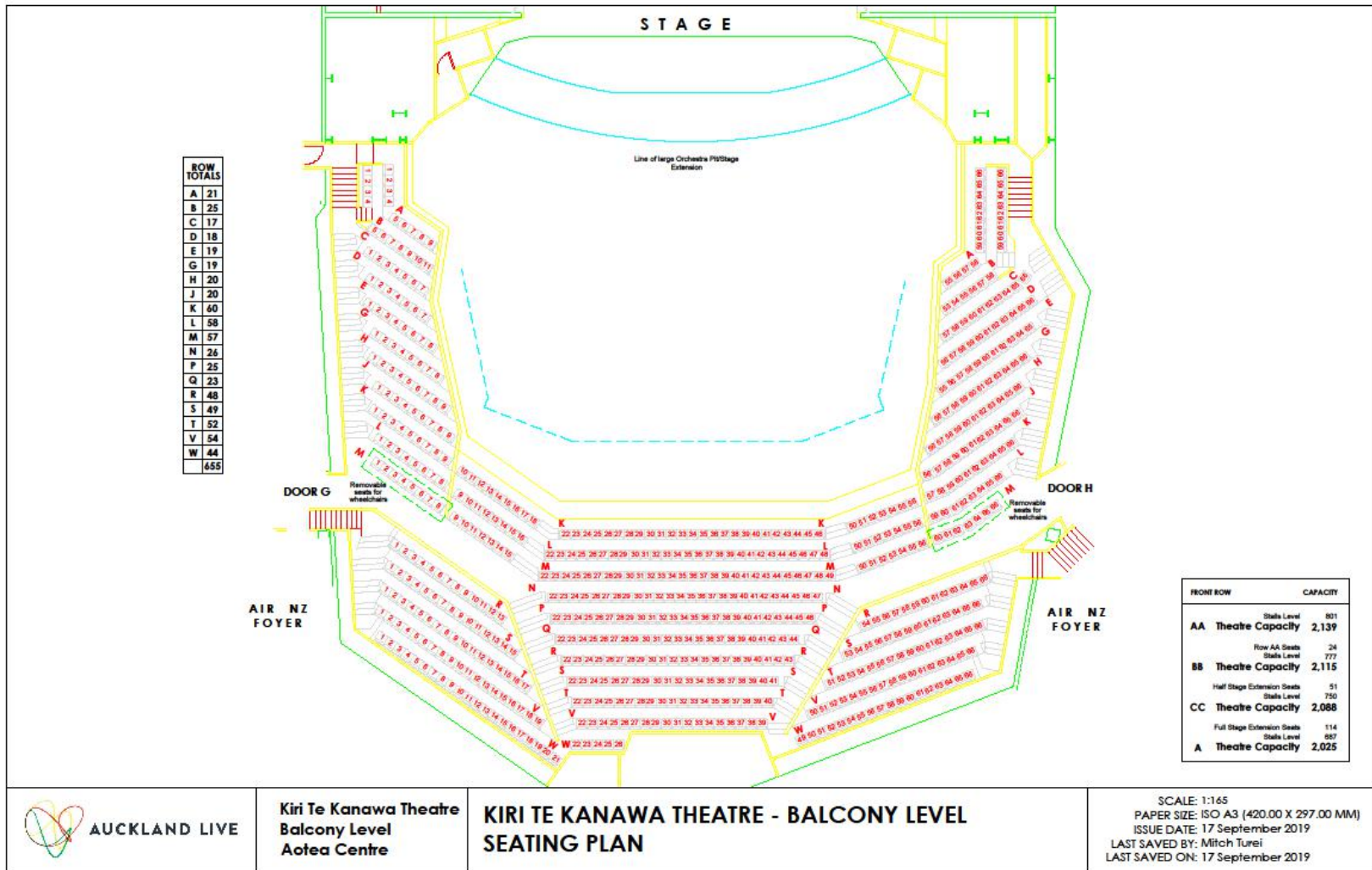


AUCKLAND LIVE

Kiri Te Kanawa Theatre
Circle Level
Aotea Centre

**KIRI TE KANAWA THEATRE - CIRCLE LEVEL
SEATING PLAN**

SCALE: 1:150
PAPER SIZE: ISO A3 (420.00 X 297.00 MM)
ISSUE DATE: 17 September 2019
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AUCKLAND LIVE

Kiri Te Kanawa Theatre
Balcony Level
Aotea Centre

KIRI TE KANAWA THEATRE - BALCONY LEVEL SEATING PLAN

SCALE: 1:165
PAPER SIZE: ISO A3 (420.00 X 297.00 MM)
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EASY GUIDE

An easy guide to what is included when you hire the Kiri Te Kanawa Theatre.
Please refer to the Venue Specifications for additional details

	Included in Rental Cost	Not included in the Rental Cost
Staff	<p>Front of House staff for auditorium events – up to 4 hours</p> <p>Duty Manager for auditorium events</p> <p>Standard cleaning of auditorium and dressing rooms</p> <p>Stage door keeper – performance days only</p>	<p>Technicians / Operators</p> <p>Security</p> <p>Additional cleaning not deemed standard</p> <p>First Aid / Ambulance</p>
Staging and Equipment	<p>Standard masking, borders and house curtain</p> <p>Cyclorama and smother</p> <p>Up to 2 upright pianos backstage – excluding tuning</p> <p>Available Dressing Rooms Tables, chairs, makeup mirrors, clothing racks</p> <p>Backstage Access to shared spaces – green room, laundry, wardrobe, orchestra assembly room, two 3m x 2m practice rooms</p>	<p>Virtual sound shell – specific acoustic environment</p> <p>Adjustable rostra platforms</p> <p>Lecterns, music stands</p> <p>Concert grand pianos</p> <p>Cost of piano tuning by RFAL's approved tuner</p> <p>Punter barrier</p>
Lighting	<p>Standard theatre lighting. The theatre will be set with an unfocussed standard rig comprising of a 3 colour wash (open white, red, blue and amber)</p>	<p>The cost of alterations to the lighting rig</p> <p>Follow spots, intelligent Lights</p> <p>Smoke machines, hazers, fog / bubble / snow machines</p> <p>Lighting gel, gobos, blown lamp fittings, etc</p>
Sound and Vision	<p>Standard theatre vocal enhancement</p> <p>Midas Verona Console - mixing desk</p> <p>5 x clearcom headsets</p> <p>1 x Shure SM58 microphone with stand</p>	<p>Additional microphones</p> <p>Record and playback equipment</p> <p>Instruments, music stands</p> <p>Audio-visual equipment such as projectors</p> <p>televisions, projection screens</p>
Communications	<p>Connection of 1 x telephone line, on request</p>	<p>IT equipment and internet access</p> <p>Installation of additional lines and toll charges</p> <p>Photocopying and faxing</p>
Insurance		<p>Public liability insurance</p>
Power		<p>Power and air conditioning consumption charges</p> <p>Smoke isolation charges</p>
Merchandising	<p>Two merchandising setups</p> <p>4 mobile programme selling stands</p>	<p>Merchandise sellers</p>